

Learning Without Limits

LORDSWOOD SCHOOL

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**LORDSWOOD
SCHOOL**

9th November 2022

Dear Lordswood Families of Year 4 Children

We have managed to secure a booking for the children in Year 4 to visit Leeds Castle on **Thursday, 19th January 2023.**

The activity will take place during school hours with the coach leaving at approximately 9.00am – 9.15am. We are expecting to leave Leeds Castle by 2.30pm so should be back at school at approximately 3.15pm, though this is traffic dependent. For the children's safety they will come back into the school and should be collected from their usual areas. The children will not be able to be collected directly from the coach. For health and safety we shall require that you complete and submit the google form which will be emailed to all Year 4 parents together with a copy of this letter.

The cost of this activity is included in the Year 4 Trips on Eduspot. All payments should be made using the School Money system Please do not send cash or cheques into school as we are no longer able to accept these payments. . Should you have difficulties accessing your account, payment can be made via debit/credit card by contacting the school office.

Payment from all pupils is requested to enable this activity to proceed, however, no child will be excluded from this activity if you are unable to pay the full amount. A payment plan has been set up to make this as affordable as possible for all families, however if you have any difficulties please contact a member of the Year 4 team to discuss. As always, if insufficient funds are received then this activity may not take place.

The children will be expected to wear full school uniform. A waterproof coat is also required as some walking around the grounds is involved and sensible shoes should be worn or black trainers. The children may dress in Victorian Costume if they wish.

Children will require a packed lunch and drinks in disposable bottles. If you wish to order a packed lunch from The Contract Dining Company this may be pre-ordered with a deadline of 9th January 2023, unfortunately we shall be unable to order any meals after this date.

Cameras may be brought on the trip though we must stress that cameras and any other personal belongings are the responsibility of the children; strictly **no mobile phones**. We understand that the gift shop no longer accepts cash so there is no need for the children to bring any spending money.

Please be aware that images taken during this activity may be posted to our Twitter account and may also be used by Leeds Castle to promote this activity.

With thanks for your continued support.

Yours
Year 4 Team