



LORDSWOOD
SCHOOL

Lordswood School Behaviour Policy

Reviewed: Annually

Last Reviewed: **January 2018**

1. Rationale

All children have a right to an inclusive education in an environment that supports their management of their own behaviour. This process includes training children to take responsibility for their own behaviours and accepting the consequences of their behaviour in a supportive environment. This is based on the principle that every child has the right to learn but no child has the right to disrupt the learning of others. Everybody should be respected and show respect. At Lordswood, we follow a values based educational approach. Every member of the school community should feel valued and respected. Pupils are encouraged to be independent in making choices and are sensitively guided, when problems arise. Our values are displayed throughout the school. Each class considers their own class values at the start of each year.

“Values are principles that drive behaviour. They influence our actions and attributes, and become the framework for living. They influence our relationship with ourselves and others”.

(Neil Hawkes – Values-based Education Limited)

2. Aims

Through promoting an agreed set of values, we aim to develop a positive learning culture and positive behaviour within the classroom, where pupils are enthusiastic and inspired to learn. The school aims to provide a caring, supportive, structured environment where children learn independence and responsibility, whilst developing self-esteem, self-discipline and resilience.

3. Objectives

- To have an agreed set of values that guide thinking and behaviour.
- To use Values and PHSE to promote British Values throughout the school including ethical issues.
- To create an ethos where each child knows that they are valued and supported.
- To ensure a safe, caring and happy school community, where no child lives in fear of any other.
- To have a consistent approach to behaviour throughout the school, with parental cooperation and involvement.
- To build up each child’s self-esteem by placing the emphasis on praise and reward.
- To encourage independence and self-discipline so that each child learns to accept responsibility for his/her own behaviour.
- To ensure a calm, positive working atmosphere where boundaries of acceptable behaviour are clear to all.
- To have a clear formulated route of disciplinary procedures, that are consistently applied by all staff and the Headteacher.
- To work in conjunction with support agencies with children who display the need for behaviour support in school either from educational difficulties or those resulting from social/emotional circumstances.
- To have high expectations of all children, as most children respond to what the school expects and demands of them.
- To establish a healthy balance of rewards and sanctions.
- To use conflict resolution and our values based ethos to resolve a situation:

- (a) Acknowledge the situation (I can see you both want the same toy).
- (b) Acknowledge the emotional state of the child.
- (c) Now what do you think we can do about this? (You may need to suggest calming down time prior to discussing possible resolutions).
- (d) Consider the pupils suggestions and clarify X thinks we could – Y thinks we could.
- (e) Discuss the school values in relation to the incident.
- (f) Agree the resolution so this is what will happen ... (clearly state what will happen).
- (g) Conflict resolved, now you can choose to continue to play/work together or go and play/work elsewhere.

4. Behaviour and Safety

- The safety of the children is paramount in all situations. If a child's behaviour endangers the safety of others, the class teacher stops the activity and prevents the child from taking part for the rest of that session.
- The class teacher discusses the school rights and responsibilities with each class. In addition to the school values, each year group also has its own classroom values, which is agreed by the children at the start of the year and displayed on the wall of the classroom. In this way, every child in the school knows the standard of behaviour that we expect. Incidents of anti-social behaviour are discussed with the whole class during circle time, which also enables opportunities for open discussion.
- The school does not tolerate bullying of any kind. If we discover that an act of bullying or intimidation has taken place, we act immediately to stop any further occurrences of such behaviour. Whilst it can be very difficult to eradicate bullying, we will do everything in our power to ensure that all children attend school free from fear.
- All members of staff are aware of the regulations regarding the use of force by teachers, as set out by DfES. The Use of Force to Control or Restrain Pupils. Teachers in our school do not hit, push or slap children. Staff only intervene physically to restrain children or to prevent injury to a child, or if a child is in danger of hurting him/herself. The actions that we take are in line with government guidelines on the restraint of children. (See Positive Handling Policy).

5. Responsibilities

All members of the school community – teaching and non-teaching staff, parents, pupils and governors, work towards ensuring the school values are followed by:

- Providing a well ordered environment in which all are fully aware of and follow behavioural expectations.
- Treating all children and adults as individuals and respecting their rights, values and beliefs.
- Promoting good relationships and a sense of belonging to the school community.

- Offering equal opportunities in all aspects of school life and recognising the importance of different cultures.
- Encouraging, acknowledging and positively reinforcing good relationships and behaviours.
- Recording all incidents of poor behaviour or bullying on SIMS.
- Helping to develop strategies to eliminate undesirable behaviour both within and outside the classroom and applying these consistently.
- Caring for, and taking pride in, the physical environment of the school.
- Working as a team, supporting and encouraging each other.

6. The role of the class teacher and teaching assistant

- All staff must promote, model and actively teach the school values in order to cultivate a climate of mutual respect where effective teaching and learning can take place.
- It is the responsibility of class teachers and TAs to ensure that the school values are encouraged within their classes, and that their classes behave in a responsible manner.
- All staff in our school have high expectations of the children with regard to behaviour, and they strive to ensure that all children work to the best of their ability.
- All staff treat each child fairly, with respect and understanding.
- Any incidents of misbehaviour will be recorded by the member of staff. In the first instance, the class teacher or TA deals with incidents him/herself in the normal manner. However, if misbehaviour continues, the class teacher seeks help and advice from senior staff.
- The class teacher reports to parents and carers about the progress of each child in their class.
- The class teacher may also contact a parent if there are concerns about the behaviour or welfare of a child, or for improved behaviour. They should also communicate with the SENCO and Pastoral Manager if appropriate, so that strategies can be discussed and agreed.
- If necessary, in collaboration with SENCO, teacher, parents and pupil, an Individual Support Plan (ISP), may be drawn up which details agreed strategies for dealing with a pupils behaviour. This will be reviewed termly.

7. The role of the Headteacher

- It is the responsibility of the Headteacher, under the School Standards and Framework Act 1998, to implement the school behaviour policy consistently throughout the school, and to report to governors, when requested, on the effectiveness of the policy. It is also the responsibility of the Headteacher to ensure the health, safety and welfare of all children in the school.
- The Headteacher supports the staff in implementation of the policy by setting the standards of behaviour.
- The Headteacher ensures all reported serious incidents of misbehaviour are recorded.
- The Headteacher has the responsibility for giving fixed-term exclusions to individual children for serious acts of misbehaviour. For repeated or very serious acts of anti-social behaviour, the Headteacher may permanently

exclude a child. School Governors are notified of exclusions in accordance with the statutory guidance. See Exclusion Policy for further details.

8. The role of parents and carers

- Parents have a vital role in promoting our values and good behaviour in our school, so effective home-school liaison is important. Where the behaviour of a pupil is giving cause for concern, it is important that all those working with the child are aware of strategies in place to support them.
- We expect parents and carers to support their child's learning, and to cooperate with the school, as set out in the home-school agreement. We endeavour to build a supportive dialogue between the home and the school and we inform parents and carers immediately if we have concerns about their child's welfare or behaviour.
- To liaise with the school regularly and share any concerns with class teacher and if necessary SENCO and Pastoral Manager. A referral may be made to outside agencies or internal support, in consultation with parents.
- If the school has to use reasonable sanctions, we expect parents and carers to support the actions of the school. If parents and carers have any concerns about the way that their child has been treated, they should initially contact the class teacher. If the concern remains, they should contact the Headteacher and then the school governors. If these discussions cannot resolve the problem, a formal grievance or appeal process can be implemented.

9.1 Rewards

Children are rewarded in a number of ways through verbal praise, certificates, mentoring others and taking on various roles of responsibilities.

9.2 House Points

All the children join one of four houses when they start Lordswood. They can earn house points for a variety of achievements, including good work, greater effort or being helpful. House points are collected at the end of the week by House captains and the weekly winning house is announced in a whole school assembly on a Friday morning. At the end of a year the successful house is awarded a house shield. House points are also collated across all the Griffin Schools and a GST cup travels between the schools.

9.3 Gold Book

Every Tuesday and Friday, two children from each class are entered into the Gold book by class teachers for a variety of achievements and for consistently demonstrating good behaviour. Their names are read in assembly with the reasons for entry. The children sit on benches in the front for a week. After a third entry, the child sits on the bench for the rest of the year and is also invited to a special celebration activity in the summer term.

9.4 Super Stars

In Key Stage 1, children are chosen for super star awards daily, for a variety of reasons. The children are presented with a special badge that they wear for the day and presented with a certificate at a tea party at the end of a week.

9.5 Headteacher award

At the end of a term, one child is chosen from each class to have “afternoon tea” with the head and a special certificate awarded. These can be selected for a variety of reasons by the class teacher.

9.6 Attendance certificate

At the end of each term, those children who have achieved 100% attendance receive a certificate. Those children who achieve 100% attendance over a year receive a special certificate and reward.

10.1 Sanctions – Procedure if pupils chose not to behave according to the School’s values

- 1st Verbal Warning
- 2nd Verbal warning – move to the cloud (KS1)
- Loss of minutes at playtime or lunchtime.
- Final warning – move elsewhere within class.
- Relocation to another class and twenty minutes lunch detention – KS2.
- Full Lunchtime Detention – Parents may be informed.
- Removal from special event e.g. disco
- Internal/external exclusion

10.2 Exclusion – Fixed-term and permanent

We have adopted the current Statutory Guidance on Exclusion from Schools and Pupil Referral units. In extreme circumstances and often as a last resort, the Headteacher will make a decision to exclude children from class or school by either an internal or external exclusion. A child can be excluded for one or more fixed term periods for up to 45 days in any one school year. A child can also be permanently excluded for a one off incident. It is possible for a fixed term exclusion to be transformed into a permanent exclusion, if further evidence is submitted and the circumstances warrant this.

If a pupil is excluded the parents are informed immediately, with reasons given for the exclusion. At the same time, the Headteacher makes it clear to the parents or carers that they can, if they wish, appeal against the decision to the Governing Body. The school informs the parents or carers how to make any such appeal.

We recognise the duty on schools and local authorities to make full-time educational provision for excluded pupils from day 6 of their exclusion, the duty on parents and carers to ensure their child is not present in a public place during the first five days of an exclusion, and the duty on heads to offer the parent a reintegration interview in respect of certain fixed-period exclusions.

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A meeting between the parents and the school will take place before the child returns. The purpose of the meeting will be to discuss strategies and a way forward to ensure that the risk of a repetition of the offending behaviour patterns is not repeated.

The Headteacher informs the governing body about any permanent exclusion, and about any fixed-term exclusions beyond five days in any one term.

The Governing Body itself cannot either exclude a child or extend the exclusion period made by the Headteacher.

If required the Governing Body will set up a discipline committee which will be made up of between three and five members. This committee will consider any exclusion appeals on behalf of the Governors.

When an appeals panel meets to consider an exclusion, they consider the circumstances under which the child was excluded, consider any representation by parents/carers and the LA, and consider whether the child should be reinstated.

If the Governors' appeals panel decides that a child should be reinstated, the Headteacher must comply with this ruling.